

# Annual Review Application - Tertiary Student or Living Away from Home

(not living at home and not partnered)

**1** Please answer ALL questions unless the form tells you to bypass them.  
If adequate information is not supplied we may not be able to process your application.

**2** Applicant's full name  
Mrs  Miss  Ms  Mr  Other

**3** Your home street address (not PO Box)  
  
  
 Postcode

**4** Your living away from home street address (not PO Box)  
  
  
 Postcode

**5** Your email address

**6** Your telephone numbers

Home	(    )
College	(    )
Fax	(    )
Mobile	

**7** Your date of birth

**8** Your current marital status

Separated   
Divorced   
Single   
Married or with partner  Please request a Family application form.

**9** Would you see your current marital situation changing?  
No  **Go to next question**  
Yes  How?   
If you commence a marital/partnership situation, you must notify A Start in Life.

**10** Are you a full-time student?  
No  You no longer qualify for assistance with A Start in Life

Yes  **Go to next question**

**11** Name of college or university

**12** Name of degree/course

**13** Year of study/degree/course (1st, 2nd, etc)  
 attach proof of enrolment

**14** Length of your degree/course  
 years  
Attach a copy of your latest Tertiary results and a copy of your Offer of Admission or Registration form

**15** Do you own any real estate?  
No   
Yes

**16** List accounts you have with banks and other financial institutions and attach a copy of statements for the **past two (2) months**.

Financial Institution	Account Balance
	\$
	\$
	\$

**17** Is any money being held in trust for you or term deposits?

No  **Go to next question**

Yes  Give details

**18** Do you have any Personal Loans, (Hire Purchase Agreements) or Centrelink Loans?

No  **Go to next question**

Yes  Give details below

Name of lending company

Total amount of original loans

\$

Total of balances owing

\$

**19** Do you receive salary/wages?

No  **Go to next question**

Yes  Amount **per fortnight** including regular overtime and penalty rates.

*Attach the last 3 pay slips and a copy of your most recent Tax Assessment Notice from the Australian Taxation Office.*



\$  per fortnight

**20** Do you receive any payments from Centrelink or the Department of Veterans' Affairs?

No  **Go to next question**

Yes  Enter the amount of each type of payment below.

*Attach ORIGINAL INCOME STATEMENT from Centrelink or other organisations that are NOT MORE THAN A MONTH OLD.*



Type of payment	Amount per fortnight
Youth Allowance/Abstudy	\$
Payments/Allowances	\$
Rent Assistance	\$
Pension	\$
Type <input style="width: 150px;" type="text"/>	
New Commonwealth Start-up Scholarship	\$
New Commonwealth Relocation Scholarship	\$
Other Scholarships, Grants, Allowances	\$

**21** Give details below of any other income you receive. Attach evidence for income as listed below.



Type of payment	Amount per fortnight
Regular assistance from a family member	\$
Board paid to you	\$
Income from investments	\$
Rent	\$
Interest (including bank interest)	\$
Dividends	\$
Income from Workers Compensation Insurance	\$
Any other income received	\$

**22** List your household payments below. Include the amount and how often you pay it (e.g. per fortnight, per month, per year)

Attach evidence for payments as listed below.



Type of payment	Amount	Calculate Per Fortnight
Rent/Board Paid to <input style="width: 150px;" type="text"/>	\$	
Water Rates & Council Rates <input style="width: 150px;" type="text"/>	\$	
House Insurance <input style="width: 150px;" type="text"/>	\$	

**23** To your knowledge, are you entitled to any estate OR trust OR compensation payments now or in the future?

No  **Go to next question**

Yes  Give details below



**DON'T FORGET TO HAVE THE STATUTORY DECLARATION P4 SIGNED & WITNESSED BY A J.P.**

24 What are your special circumstances that led you to apply for A Start in Life assistance?

Dotted lines for writing.

GO to 25 → You must ensure all documents are supplied or your application will **NOT** be processed.

25 Please indicate below all the attachments you are supplying with this application.

- Enrolment** (Question 13)   
Attach a copy of subject credit points.
- Length of degree/course** (Question 14)   
Attach a copy of your latest Tertiary (or HSC) results and a copy of your Offer of Admission or Registration form.
- Accounts** (Question 16)   
Attach a copy of bank statements for the past two months
- Income** (Questions 19)   
If you are working, a copy of 3 most recent pay slips.   
Copy of most recent Tax Assessment Notice from the Australian Taxation Office.   
Full disclosure and details of any compensation or claim you may have received (including settlements) or may receive in the future.   
Full disclosure and details of any income or payment received from: 
  - a legacy
  - an endowment
  - a trust account
  - bequest
  - any real estate associated with a legacy, endowment or bequest.
- Centrelink or Veterans' Affairs payments** (Question 20)   
**Income Statement** from Centrelink or Department of Veterans' Affairs showing all payments received (**ORIGINAL document not more than one month old**).
- Scholarships and Grants** (Question 20)   
Full documentary details of any scholarship or grant reduction in fees you have applied for or are receiving.
- Other income you receive** (Question 21)   
Attach evidence for ALL other income you receive.
- Board and rent for where you live** (Question 22)   
**If you are renting**, a copy of current rental agreement.   
**If you are renting but are not a party to the rental agreement**, a letter of confirmation from the tenant stating the proportion of the rent he/she is receiving from you.   
**If you are paying board**, a letter from the person who is receiving your board payment confirming how much board you are paying each fortnight.   
**If you reside in community accommodation**, proof of rental paid to the Community Group and part-paid by the Community Group.   
**If you reside in a college**, a letter from the college showing the rent component of your payment.
- Household Payments** (Question 22)   
Evidence of payment for ALL items listed at question 22. 
  - Rent/Board
  - Water
  - House Insurance

**SEE OVER** →

**MAIL TO:** A Start in Life  
PO Box 20606  
World Square NSW 2002  
Phone: 02 9264 3017

**26 Statutory Declaration**

I the applicant do hereby solemnly and sincerely declare as follows:

1. That the foregoing information is true and complete AND if approved
2. I UNDERTAKE to:
  - a) Inform A Start in Life in writing should my circumstances change in any way affecting my need for assistance.
  - b) Complete as requested, an Annual Review form and submit to the Charity.
3. I have disclosed all financial information relating to my personal income, investments and debt obligations.
4. I acknowledge that assistance is not to be construed as ongoing and the Charity has the right to cease assistance at its discretion.
5. I authorise representatives and staff of A Start in Life, the said Charity to collect personally and utilise all the personal and financial information supplied in this form and in subsequent Review forms, that may be sent to me from time to time, solely for the purpose of assessing my eligibility to receive assistance from A Start in Life. This authorisation is given on the understanding that the said Charity undertakes not to release any of the information to any third party without written approval.
6. I acknowledge that if I do not provide all the information requested in this Application, the said Charity may not be able to process or accept my Application. I also acknowledge that I may request access to my personal information held by the said Charity by making a request in writing to A Start in Life at PO Box 20606, World Square, NSW 2002.

Declared at .....

on .....  
date signed

by .....  
your signature

Witnessed by .....  
Justice of the Peace signature

Justice of the Peace No. ....

Witness name .....

Witness .....  
address .....